










RECI – Residency/Citizenship/Identity

This screen is required for most programs, and is used to record demographic data such as residency and citizenship. It also displays timeclock information and, for Eligibility Case Managers, enables access to timeclock screens.

RECI		RESIDENCY / CITIZENSHIP / IDENTITY										06/20/01 15:49:03			
FA												KIM C			
CASE NAME: TESTCASE, JOHN										CASE NUMBER: 000007			MT	T	
	NAME	REL	RES	VR	PEND	CIT	DOE	VR	PEND	ID	VR	PEND	SSA	TF	C
01	JOHN	T PI	Y	CS		US		CS		Y	HC		40Q	00	I
02	SUSAN	M SP	Y	CS		US		CS						06	QS
03	CHAD	M ST	Y	CS		US		CS							
04	STEPH	J CH	Y	CS		US		CS							

(FS only)  

MORE CLIENTS: N NEXT-->

Solid arrow = Mandatory field. Open arrow = Optional Field. QS = Quick Select field.

Mandatory Fields ([F1] indicates Online Help is available.)

RES [F1]

Y or N is entered in this field for each household member to indicate Montana residency.

VR (three fields) [F1]

This field is used to enter a verification code for each residency, citizenship, and identity indicator.

CIT [F1]

A code is entered to indicate citizenship status (U.S. citizen, alien, refugee, etc.).

ID (Mandatory for Food Stamps only) [F1]

Y or N is entered to indicate whether the PI's identity was verified.

Optional Fields*PEND (three fields)*

This field is used to enter a future verification date for the previous piece of information. (See Process Guide, "Pending For Verification.")

DOE

This field is used to indicate the date of entry to the United States (migrant aliens and refugees).

SSA 40Q

The eligibility worker may request a 40 Quarters of Coverage report from the Social Security Administration by entering Y in this field.

Display Fields*CASE NAME*

The case name (Primary Information person) is displayed.

CASE NUMBER

The TEAMS case number is displayed.

NAME

The first five letters of the participant's first name and his/her last initial are displayed.

REL

The two-character Relationship code that was entered on the APRE or SEPA screen is displayed. It indicates the person's relationship to the PI (Primary Information person).

MT TF CLK

This field displays the current MT TANF clock counts for TANF Cash Assistance participants who are subject to timeclock requirements. If 00 is displayed, the clock has not incremented for that participant. If the field is blank, the participant is either not subject to timeclock requirements or has never been a TANF Cash participant.

Quick Select Field*TICI*

The Eligibility Case Manager may type a character in this field and press Enter to access the participant's TICI (Time Clock Inquiry) screen.

Navigation Fields and Fkeys

MORE CLIENTS	This field displays N if all household members are listed on the screen, or Y if more members are shown on the next page. The user can change Y to N (except at initial entry) to bypass the second page or to use the NEXT- -> field.
NEXT- ->	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS <i>menu</i> that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.